

2011 LONE STAR ELEMENTARY PTA WINTER WONDERLAND VENDOR APPLICATION

SPACE REQUESTED	DIMENSIONS	RENTAL FEE	CHECK YOUR SELECTION	SET UP DATE
Outdoor Bring your own canopy	10 x 10 NO POWER	\$60		Saturday
Outdoor - Covered (Parking Lot)	8 x 16 NO POWER	\$85		Saturday
Outdoor - Covered (Sidewalk next building)	9 x 14 NO POWER	\$85		Saturday
Gym – Premium Indoor ONLY 4 Available!	9 x 12 NO POWER	\$100		Friday or Saturday
Gym – Premium Indoor ONLY 10 Available!	9 x 12 One Plug Outlet	\$125		Friday or Saturday

Make checks payable to "LONE STAR ELEMENTARY PTA"

LSE PTA is requesting EACH vendor to donate item for silent auction to be held in the library.

There will be no tables or chairs available on site. Only those spots specified have overhead cover or power.
All other spaces are simply a designated spot.

Business Name:
Owner:
Email:
Phone #:

Item(s) selling and/or service(s) providing: (Photos or details may be requested of product(s) prior to application approval).
Please no baked goods (brownies, cakes, pies, etc.) the PTA will be selling these items at the bake sale.

I will be bringing:	Yes or No
Quiet Generator	
Propane for cooking	
Canopy/booth set up	
Table(s) and/or chair(s)	

NO WEAPONS or REPLICAS OF ANY KIND, "HEAD-SHOP" PARAPHERNALIA, OR PORNOGRAPHIC ITEMS ALLOWED, NO TOY HAND GUNS OR LAZER LIGHTS!

Winter Wonderland is an outdoor event and is subject to conditions of weather or others acts of God. Applicants may guarantee their space with FULL PAYMENT. 1st come, 1st served to secure booth.

Release and Indemnification Agreement

The undersigned hereby agrees that, as partial consideration for the undersigned's participation in the LSE PTA Winter Wonderland Festival, the undersigned will release Lone Star Elementary School and Lone Star Elementary PTA, its officers, directors, employees and agents, and the Winter Wonderland Planning Committee, from any liability arising from the undersigned's use of the facilities of the Winter Wonderland Festival, and agrees to indemnify and defend Lone Star Elementary School and Lone Star Elementary PTA, its officers, directors, employees and agents, and the Winter Wonderland Planning Committee for any damages, claim for damages or other litigation resulting from the undersigned's participation in the Winter Wonderland Festival in Montgomery Texas on December 3rd, 2011. The undersigned agrees to provide its own insurance and agrees that Lone Star Elementary School and Lone Star Elementary PTA, its officers, directors, employees and agents, and the Winter Wonderland Planning Committee will not provide any insurance for the undersigned for any purpose. The undersigned further certifies that he or she has authority to sign for the organization represented.

I have hereby read and understand all documents pertaining to this event, and agree to abide by them as stated.

(Signature)

(Print name)

Date

NO REFUNDS OR CANCELATIONS DUE TO WEATHER

Payment Methods: Cash, Check, Money Order, or PayPal

Make payable to: "Lone Star Elementary PTA"

Please mail or deliver to: Winter Wonderland Planning Committee, c/o Lone Star Elementary PTA
16600 FM 2854, Montgomery, Texas 77316.

OR Email Application: LSEWW@yahoo.com, then go to website to submit payment through Pay-Pal at www.LSEPTA.com

****LSE PTA must receive payment and the application in order for the vendor to be considered.****

Applications alone and/or payments without applications will not be processed

2011 WINTER WONDERLAND VENDOR EXHIBIT RULES

Exclusivity: Absolutely no rights to exclusivity are granted or implied to exhibitors at this festival. Every effort will be made to keep similar or like merchandise separated.

Fees: The fees for a vendor will be based on location selected and the date the selection is made. There will be no refunds. There are no cancellations, rain dates, or refunds due to weather.

Sales tax: You must have a state sales tax permit in order to participate in the festival, and you are responsible for the payment of any applicable sales tax incurred while at the festival.

Utilities: We will be providing power to certain vendor spaces. If you reserve a booth that does not have a plug and you require electricity you may bring a quiet generator. With prior approval, you may also bring propane if you are selling food.

Security: Continuous patrols are provided during festival hours and it is vendor's responsibility to keep booth manned at all times during festival hours.

Insurance: It is recommended that you carry appropriate insurance to protect yourself against loss, injury, or property damage while exhibiting your wares at the Winter Wonderland festival. We will not make any attempt to provide coverage for you, and you are urged to read and understand the release statement at the bottom of your application.

Merchandise: The Winter Wonderland Planning Committee has the right to accept or reject any application, and reserves the right to refuse duplicate merchandise being offered by another vendor. All applications will be reviewed and accepted on those guidelines. If you have listed items that are not accepted you will be notified of what items were accepted and should you try to sell the non-approved items you will be asked to cease and if you choose to not abide, then you will be asked to leave the festival. No items may be sold unless first approved by this office. All merchandise must be sold from your booth (no peddling or hawking wares in the crowds). Absolutely NO guns/knives of any kind including toy guns/knives are permitted.

Attendance: The festival will be open Saturday December 3, 2010 from 11:00AM to 4:00PM. Your booth must stay open during these hours and must designate the name of "the person in charge".

Custodial issues: You will need to bring your own trash bags, brooms, power tools, etc. to the booth with you, as we will not be providing them. We will have volunteers working throughout the festival times picking up trash bags as they become full, tie off, and set aside for them to take. All boxes must be broken down and bagged.

Setup/Site access: We will be setting up Friday, December 2, 2011 from 5-9pm and then again on Saturday, December 3, 2010 starting at 7:30AM. When you arrive Friday evening or Saturday morning (Outdoor booths only available to set up on Saturday morning) to setup you will be checked in by a LSE PTA Representative, given your welcome packet and directed to your booth space. Saturday morning your vehicle will be allowed in the vendor area during set up allowing you to unload your wares. You must unload your vehicle and move it to the parking area, then come back on foot to set up and arrange your booth...this will allow more room for all vehicles inside the limited area to maneuver safely. All vendor vehicles but must be removed from vendor area and parked in the designated parking area by 9:30AM. All vendor booths MUST be set-up and ready to go by 10:30AM, thirty minutes prior to gates opening at 11:00AM.

Teardown: On Saturday, December 3rd, your booth MUST remain open and set up until 4:00 PM, the official closing time. No vehicles will be allowed in the vendor area until it is clear of people (for safety reasons). This may take 30-45 minutes. Weather permitting and once the area is clear of people, you will be able to pull up in FRONT of your booth area, and load.

Parking issues: Vendor parking will be very limited. One parking pass will be provided per booth. This pass must be displayed in your windshield in order to park in vendor-designated parking.

ABSOLUTELY NO SUBLEASING SPACE WILL BE PERMITTED!

I have read and understand all documents pertaining to this event and agree to abide as stated.

Signature of Applicant

Printed Name

Date

LSE PTA use:

Owner/PIC: _____

Name of Business: _____

Mailing Address: _____

Phone/fax/e-mail: _____

Booth # _____ Cost \$ _____ (based on selection, see attached vendor booth layout)